

MINUTES OF REGULAR MEETING

July 18, 2022

AT 7:00 P.M. AT THE FRANKLIN ELEMENTARY SCHOOL

PRESENT: Wayne Bartron, Kathleen Clohessey, Nanci M. Davis
John J. Friend, Shane Hrbek, Stephen Koger
Stephanie Perna, James Saltzman
John R. Giacchi, Chief School Administrator
Barbara A. Decker, Business Administrator/Board Secretary

ABSENT: Suzanne Ross

The Board President opened the meeting at 7:00 P.M., with the Flag Salute and Pledge of Allegiance, which was followed by the following statement read by the Board Secretary:

This meeting is being conducted in compliance with the "Open Public Meeting Act – Chapter 231 – Public Laws of 1975." Advance written notice of at least 48 hours was given specifying the time, date and to the extent known, the agenda, and stating whether formal action may or may not be taken and has been properly posted at the school, mailed to the Clerk/Administrator, and mailed to the New Jersey Herald and the Star Ledger.

Approval of Regular Board Minutes

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by roll call vote, approved the minutes of the following meetings as presented:

1. June 6, 2022 – Regular Meeting Minutes
2. June 6, 2022 – Executive Session Minutes

ATTACHMENT 1

DISCUSSION: NA

PRESENTATIONS: NA

CORRESPONDENCE: NA

OPEN TO THE PUBLIC – AGENDA ITEMS

On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by voice vote, opened the meeting to the public for comment on the agenda items:

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once

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called, please come to the microphone and state your name, municipality of residence, group affiliation, and the agenda item you will address.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Hrbek, and carried unanimously by voice vote, closed the meeting to the public for comment on the agenda items.

BOARD SECRETARY'S REPORT:

- Mrs. Decker reported that the deadline to file a petition to be on the November 8th ballot for candidates interested in serving on the Board of Education is Monday, July 25th at 4:00 p.m.
- Mrs. Decker reported that the Board approved a resolution at the June 6th meeting for New Jersey earned sick leave pay to subs for FY2022 not to exceed \$2,000.00. The total paid sick leave was \$2,682.29.
- Mrs. Decker reported a change to tonight's agenda on Page 11, Item B:

Fund 10 should be:	\$6,706.77
Total should be:	\$318,086.17

- Mrs. Decker reported a change to tonight's agenda on Page 8, Item "D" – add plus transportation to cost of both lines

CHIEF SCHOOL ADMINISTRATOR'S REPORT

- A. Mr. Giacchi provided an update on school events.
- B. Mr. Giacchi reported that Kennedy Young of Performance Pediatrics is the Extended School Year Physical Therapist from on or about July 5, 2022 through July 28, 2022.
- C. Mr. Giacchi reported that the fire and security drills held during the month of June were as follows:

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- June 7, 2022 at 8:19 a.m. - Fire Drill
- June 7, 2022 at 12:00 p.m. - Outdoor Evacuation Drill

Personnel Committee – Kathleen Clohessey, Chair

Committee Update: NA

Discussion: NA

On motion by Mr. Hrbek, seconded by Mr. Friend, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, accepts the following resignations:

Staff Member	Position	Effective Date
Anita Delihassani	Full-time Paraprofessional	July 12, 2022 <i>*Pending agreement with the FEA that early release is not precedent setting.</i>
Cheyenne McDole	Part-time Paraprofessional	July 14, 2022 <i>*Pending agreement with the FEA that early release is not precedent setting.</i>
Shelby Powell-Hicks	Part-time Paraprofessional	June 30, 2022
Madison Rosko	Part-time Custodian	July 21, 2022

- B. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the 2022-2023 contract for Barbara Decker, Business Administrator/Board Secretary, at an annual salary of \$130,997 and other benefits per contract as depicted in **ATTACHMENT 2**.
- C. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff member listed below as a home instruction paraprofessional. Staff member is to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
On or about May 30, 2022 - June 17, 2022	• Holly Sollitto - Paraprofessional	#*****5706	A total of 5 hours per week	\$15.32 per hour

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- D. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the staff members listed below to serve as ESY home instruction personnel. Staff members are to be compensated at the contracted hourly rate upon submission of timesheets:

Date	Staff Member	Student	Home Instruction	Compensation
On or about June 20, 2022 - July 28, 2022	Fred Street - Teacher	#*****5706	A total of 5 hours per week	\$43.00 per hour
On or about June 20, 2022 - July 28, 2022	Holly Sollitto - Paraprofessional	#*****5706	A total of 5 hours per week	\$15.92 per hour

- E. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following unpaid leaves of absence:

Employee	Unpaid Dates
Tracey Babler	4 days: 7/7/22, 7/8/22, 8/18/22, 8/19/22 (Note: These unpaid days were negotiated at time of hire.)
Deanna Blondina	1 day: 6/10/2022
Joyce Carr	1 day: 6/21/2022
Dalitza Cordero	1 day: 6/7/2022
Lisa Gallagher	2 days: 6/7/2022, 6/17/2022
Dareen Hassan	1 day: 6/10/2022
Kathleen Winkler	5 days: 6/9/2022, 6/10/2022, 6/15/2022, 6/16/2022, 6/17/2022

- F. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves movement on guide for Tyler Zuccheri from BA Step 3 to MA Step 4 effective September 2022.
- G. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, amends the hourly ESY rate for Margaret Gummere, Child Study Team, to \$65.46 (previously approved 6/6/2022 at \$57.28).
- H. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, appoints the following personnel for the 2022-2023 school year, pending receipt of required paperwork where applicable:

Staff Member/Appointment	Start Date	Compensation
Rebecca Weber - Full-time Teacher (1 FTE)	August 31, 2022	BA Step 6 at \$60,356 per year, plus benefits
Emily Wynne - Full-time Teacher (1 FTE)	August 31, 2022, pending completion of required paperwork	BA Step 7 at \$60,856, per year, plus benefits

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- I. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the following substitutes for the 2022-2023 school year: *(Note that benefits are not included for any substitute position listed below, and all approvals are pending receipt of required paperwork, where necessary.)*

Name	Position	Compensation
Patricia Foote-Lovett	Substitute Nurse	\$250 per day, no benefits, pending completion of required paperwork
Janine Kerrison	Substitute Nurse	\$250 per day, no benefits
Sadie Kent	Substitute Paraprofessional	\$13 per hour, no benefits, pending completion of required paperwork
Mary Alison Lewis	Substitute Paraprofessional	\$13 per hour, no benefits
Teresa Strimboulis	Substitute Paraprofessional	\$13 per hour, no benefits
Craig Goelz	Substitute Custodian	\$13 per hour, no benefits
Alexa Henry	Substitute Custodian	\$13 per hour, no benefits
James Henry	Substitute Custodian	\$13 per hour, no benefits
Dylan Higgins	Substitute Custodian	\$13 per hour, no benefits
Jack Veith	Substitute Custodian	\$13 per hour, no benefits
Charles Talmadge	Substitute Custodian	\$13 per day, no benefits
Beth Alemy	Substitute Teacher	\$125 per day, no benefits
Kathleen Cahill	Substitute Teacher	\$125 per day, no benefits
John Christiano	Substitute Teacher	\$125 per day, no benefits
Anthony Colombo	Substitute Teacher	\$125 per day, no benefits
Florence Composto	Substitute Teacher	\$125 per day, no benefits
Stephanie Correal	Substitute Teacher	\$125 per day, no benefits
Jake DeAnda	Substitute Teacher	\$125 per day, no benefits
Anita Delihassani	Substitute Teacher	\$125 per day, no benefits
Joanne DeSantis	Substitute Teacher	\$125 per day, no benefits
Kristina Duffy	Substitute Teacher	\$125 per day, no benefits
Sabrina Gamutan	Substitute Teacher	\$125 per day, no benefits
Nicole Hammond	Substitute Teacher	\$125 per day, no benefits
Drew Helmstetter	Substitute Teacher	\$125 per day, no benefits
Toni Hopp	Substitute Teacher	\$125 per day, no benefits
John Lally	Substitute Teacher	\$125 per day, no benefits, pending completion of required paperwork
Mackenzie Lally	Substitute Teacher	\$125 per day, no benefits
Sandra Lamborn	Substitute Teacher	\$125 per day, no benefits
Trudie Lehman	Substitute Teacher	\$125 per day, no benefits
Valentina Malanga	Substitute Teacher	\$125 per day, no benefits

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Name	Position	Compensation
Alyxx Mangine	Substitute Teacher	\$125 per day, no benefits
James McGrath	Substitute Teacher	\$125 per day, no benefits
Maria Moskonas	Substitute Teacher	\$125 per day, no benefits
Meghan Putnam	Substitute Teacher	\$125 per day, no benefits
Christian Recca	Substitute Teacher	\$125 per day, no benefits
Kira Shellowsky	Substitute Teacher	\$125 per day, no benefits
Karen Stecher	Substitute Teacher	\$125 per day, no benefits
Denise Yadvisch	Substitute Teacher	\$125 per day, no benefits

- J. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the professional development listed below:

Staff Member	Professional Development	Cost	Date
Christina Lash-Lain	NJSPA/FEA (VIRTUAL): HIB Education Law	<i>Registration:</i> \$150	July 20, 2022

- K. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings - COVID-19 (M) (New)	ATTACHMENT 3

- L. Resolved that the Board of Education, upon recommendation of the Chief School Administrator, approves the first reading of the following policy and regulation updates:

Number	Title	Attachment #
P 3270	Professional Responsibilities (Revised)	ATTACHMENT 4
R 3270	Lesson Plans and Plan Books (Revised)	ATTACHMENT 5

EDUCATION COMMITTEE – Suzanne Ross – Chair

Committee Update: NA

Discussion: NA

On motion by Mrs. Clohessey, seconded by Mr. Koger, and carried unanimously by roll call vote, approved the following resolutions:

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- A. Resolved that the Board of Education accepts the Harassment, Intimidation, and Bullying (HIB) reports shared in Executive Session at the June 6, 2022 regular Board of Education meeting:

HIB Case Number	Finding	Determination
HIB 21-22.02 <i>NOTE: This case number was incorrectly reported as HIB #21-22.21 at the June 6, 2022 Board of Education meeting.</i>	Unsubstantiated	Accepted/Rejected/Modified
HIB 21-22.03	Unsubstantiated	Accepted/Rejected/Modified

- B. Resolved that the Board of Education approves teacher and aid support during home instruction for student #*****5706 for 5 hours per week from on or about June 27, 2022 to July 28, 2022.
- C. Resolved that the Board of Education approves the donation of the Star Gaze device to student number #*****4660 who is transitioning to parental instruction. *Note that the original purchase price of the Star Gaze device was \$930 on November 9, 2017.*
- D. Resolved that the Board of Education approves the following out-of-district tuition:

Student	Provider	Dates	Cost
#*****8815	Limitless 30 Righter Avenue Denville NJ 07834	July 6, 2022 - August 15, 2022	\$9,714 plus transportation
#*****4998	Windsor Learning Center 234 Wanaque Avenue Pompton Plains NJ 07442	September 2022 - June 2023	\$60,300 for 180 days plus transportation

- E. Resolved that the Board of Education approves the YMCA to host Before Care and After Care for the 2022-2023 school year at no expense to the school district and pending receipt of required documents.
- F. Resolved that the Board of Education approves the substitute teacher module of Share 911 at \$250 for the year (\$25 per month).
- G. Resolved that the Board of Education approves instructional supplies purchase from Schoolwide at \$4,100 for an additional second grade classroom.
- H. Resolved that the Board of Education approves social studies one (1) year subscription for grades K - 5 from TCI at \$28,470.

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- I. Resolved that the Board of Education approves Into Math, including algebra, professional development online and in person for grades K - 8 at \$29,000.
- J. Resolved that the Board of Education approves Into Math three (3) year subscription print and online with teacher/student portal at \$63,430.
- K. Resolved that the Board of Education approves Schoolwide Inc. purchase of 30 - Fundamental Unlimited online site licenses for ELA program at \$5,670.
- L. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P 2417	Student Intervention and Referral Services (M) (Revised)	ATTACHMENT 6
P 3161	Examination for Cause (Revised) (Teaching Staff Members)	ATTACHMENT 7
P 2461	Special Education/Receiving Schools (M) (Revised)	ATTACHMENT 8
R 2461.06	Special Education/Receiving Schools – Appropriately Certified and Licensed Staff (M) (Revised)	ATTACHMENT 9
R 2461.09	Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs (M) (Revised)	ATTACHMENT 10
R 2461.10	Special Education/Receiving Schools – Full Educational Opportunity (M) (Revised)	ATTACHMENT 11
R 2461.12	Special Education/Receiving Schools – Length of School Day and Academic Year (M) (Revised)	ATTACHMENT 12
R 2461.14	Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities (M) (Revised)	ATTACHMENT 13
R 2461.15	Special Education/Receiving Schools – Operation of an Extended Academic Year Program (M) (Revised)	ATTACHMENT 14
R 2461.19	Special Education/Receiving Schools – Behavior Modification Program (M) (Revised)	ATTACHMENT 15
P 4161	Examination for Cause (Revised) (Support Staff Members)	ATTACHMENT 16
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)	ATTACHMENT 17
P 8420	Emergency and Crisis Situations (M) (Revised)	ATTACHMENT 18
P & R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)	ATTACHMENTS 19 & 20

- M. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

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Number	Title	Attachment #
P 1511	Board of Education Website Accessibility (M) (Revised)	ATTACHMENT 21
P 2415	Every Student Succeeds Act (M) (Revised)	ATTACHMENT 22
P 5517	School District Issued Students Identification Cards (M) (Revised)	ATTACHMENT 23
P 5722	Student Journalism (M) (New)	ATTACHMENT 24

N. Resolved that the Board of Education abolishes the following policy and regulation:

Number	Title	Attachment #
P&R 2432	ABOLISH - School Sponsored Publications	ATTACHMENT 25

FINANCE/BUILDINGS & GROUNDS – John J. Friend, Chair

Discussion: NA

On motion by Mr. Koger, seconded by Mrs. Clohessey, and carried unanimously by roll call vote, approved the following resolutions:

- A. Resolved that the Board of Education approves the vendor payments dated June 7, 2022 - June 30, 2022. **Attachment 26**

Fund 10	Charter School/ER FICA Share	128,030.93
Fund 11	General Expense	851,266.86
Fund 12	Capital Outlay	606,244.20
Fund 20	Special Revenue	333,001.74
Fund 60	Cafeteria	48,327.17
Fund 95	Student Activities	11,308.68
	Total	1,978,179.58

- B. Resolved that the Board of Education approves the vendor payments dated July 1, 2022 - July 18, 2022. **ATTACHMENT 27**

Fund 10	Charter School/ER FICA Share	6,706.77
Fund 11	General Expense	292,398.38
Fund 12	Capital Outlay	0
Fund 20	Special Revenue	16,594.89
Fund 60	Cafeteria	2,386.13
Fund 95	Student Activities	0
	Total	318,086.17

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- C. Resolved that the Board of Education accepts the attached Board Secretary's Report and Treasurer of School Monies report for June 2022.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of June 30, 2022, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of June 30, 2022, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Attachment 28

- D. Resolved that the Board of Education approves between line-item transfers as required by State rules and regulations for the month of June 2022. **Attachment 29**
- E. Resolved that the Board of Education approves a \$23,800 withdrawal from Maintenance Reserve for the demolition of the business office.
- F. Resolved that the Board of Education approves Strauss Esmay Associates, LLC online service for FY 2023 at a cost of \$2,930.
- G. Resolved that the Board of Education approves Otus, LLC digital platform commencing September 2022 - November 2023 at a cost of \$4,074.
- H. Resolved that the Board of Education approves Realtime RTI Management System for FY 2023 at a cost of \$3,230.
- I. Resolved that the Board of Education approves the district's participation in a county-wide public announcement for School Nutrition programs as required by the Department of Agriculture.
- J. Resolved that the Board of Education approves the purchase of ten (10) Acer Chromebox devices from CDW, LLC Vernon Hill, Illinois, per Quote No. MVVC696 dated July 1, 2022, at a cost not to exceed \$6,455.90 utilizing cooperative purchasing through ESCNJ.
- K. Resolved that the Board of Education approves the purchase of thirty (30) Acer Chromebooks from CDW, LLC Vernon Hill, Illinois, per Quote No. MVVC738 dated July 1, 2022, at a cost not to exceed \$23,391.30 utilizing cooperative purchasing through ESCNJ.

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- L. Resolved that the Board of Education approves the purchase of one (1) Dell laptop device from CDW, LLC Vernon Hill, Illinois, per Quote No. MVVC670 dated July 1, 2022, at a cost not to exceed \$2,281.75 utilizing cooperative purchasing through ESCNJ.
- M. Resolved that the Board of Education approves the purchase of ten (10) additional cameras for the surveillance system, per Quote No. 005634 V1 dated February 2, 2022, at a cost not to exceed \$19,591.30 utilizing cooperative purchasing through NVP AR3227 PA #21-TELE-01506.
- N. Resolved that the Board of Education approves the purchase of office furniture for the new business office at a cost not to exceed \$23,000 utilizing cooperative bidding or state contractor.
- O. Resolved that the Board of Education approves the annual pneumatic contract with Johnson Controls, Inc. at a cost not to exceed \$19,100.
- P. Resolved that the Board of Education approves the submission of and accepts the ESEA Consolidated grant application/entitlement for the project period July 1, 2022 - September 30, 2023 with the following allocations:

GRANT	ALLOCATION
Title I-A	\$82,351
Title II-A	\$13,735
Title IV Part A	\$10,000
TOTAL	\$106,086

- Q. Resolved that the Board of Education refuses the ESEA grant entitlement for the project period July 1, 2022 - September 30, 2023 with the following allocations:

GRANT	ALLOCATION
Title III-A	\$1,763

- R. Resolved that the Board of Education approves the purchase of classroom furniture at a cost not to exceed \$8,500 utilizing Ed-Data cooperative purchasing.
- S. Resolved that the Board of Education approves the second reading and adoption of the following policy and regulation updates:

Number	Title	Attachment #
P & R 7410	Maintenance and Repair (M) (Revised)	ATTACHMENT 30 & 31

- T. Resolved that the Board of Education approves the first reading of the following policy and regulation updates:

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Number	Title	Attachment #
P 0163	Quorum (Revised)	ATTACHMENT 32
P&R 5513	Care of School Property (M) (Revised)	ATTACHMENTS 33 & 34

U. Resolved that the Board of Education approves the following facility use requests pending receipt of required paperwork:

Group/Organization	Dates	Space
Summer Camp Hosted by the Center of Prevention and Counseling	July 11, 2022 - July 15, 2022 and July 25, 2022 - July 29, 2022 from 8:00 a.m. - 1:30 p.m.	Outdoor classroom and other outdoor/indoor space as necessary, at no cost
Franklin Fire Department	October 1, 2022	Back parking lot, at no cost
Class of 1982	October 15, 2022 from 12:00 p.m. - 2:00 p.m.	Tour building and cafeteria use, at no cost
Girls Scouts, USA	November 4, 18, and December 2, 2022 with December 9, 2022 snow date from 5:00 p.m. - 9:00 p.m. including set-up and clean-up	Auditorium and bathrooms, at no cost

OLD BUSINESS: NA

NEW BUSINESS: NA

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, opened the meeting to the public for visitors to address the board.

The Board Secretary read the following statement:

At this time, members of the public are invited to address the Board. Please note that public comments not on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence, and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments, nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

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This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. Issues raised by members of the public may or may not be responded to by the Board at the conclusion of public participation. This portion of the meeting is meant to hear public comment, not to have a dialogue between the Board and the person speaking.

No one addressed the Board.

On motion by Mrs. Clohessey, seconded by Mr. Koger, and carried unanimously by voice vote, closed the meeting to the public for visitors to address the board.

EXECUTIVE SESSION: NA

On motion by Mrs. Clohessey, seconded by Mr. Friend, and carried unanimously by voice vote, adjourned the meeting at 7:13 p.m.

Respectfully submitted,

Barbara A. Decker
Business Administrator/
Board Secretary